

<b>Washington Premier League Check List (for all teams except Super League teams):</b>	Check Off
<b>General Requirements</b>	
Teams are required to have unique numbered jerseys and home/away kits for each player.	
<b>Pre-Match Day Procedures</b>	
Each team must work with their Registrar to make sure their Official US Club Roster is current, and that Jersey numbers are included on the Official Roster	
Each team must have a physical copy of their Official US Club Roster on-site	
Team Staff must be listed on the US Club Official Roster	
At least a day before the game the managers/coaches must	
· log into their "GotSport" Account	
· click on " <b>Matches</b> "	
· find the correct Match # for the correct team	
· click on three dots next to the match	
· choose either Home Match Roster or Away Match Roster	
· Select all the players that are attending	
· Add club pass players, if required	
· Double check that all Jersey numbers are listed correctly and that they match the Official US Club Roster	
Print three (3) copies of the Photo Match Day Roster Card for each match played	
For "Club Pass" players, Teams must provide an electronic or physical copy of the Official US Club Roster of the team the player is rostered to. This roster must be emailed or given to the opposing manager prior to the start of the match.	
<b>Pre-Match Check in:</b>	
Teams must provide two (2) copies of the Match Day Roster to the referee	
Teams must provide all US Club Players & Coaches ID Cards to the referee	
Handwritten changes can only be made to the Match Day Rosters, prior to the start of the match.	
Changes to the Match Day Roster are limited to:	
1) The addition of last-minute player(s) handwritten on the Match Day Roster	
2) Handwritten updates to any Jersey numbers (duplicate jersey #'s must be disclosed prior to the start of the match)	
<b>Post Match:</b>	
Each team manager must get one copy of the signed Match Day Roster from the referee.	
Each team must report the score on-line by logging into their GotSport account or by going to "Schedules" on our website. The pin number can be found on the Match Day Roster that was printed from GotSport.	
<b><i>Any Team/Club failing to follow these requirements will face the following sanctions (in order) at the discretion of the WPL Competition Committee:</i></b>	
<b>1) A Warning</b>	
<b>2) Fine and/or Suspensions</b>	
<b>3) Fine, Suspensions and a review of Club Practices (Possible expulsion from the League)</b>	